

## **SECURITY TIPS FOR CONFERENCE ATTENDEES**

1. Don't reveal your room number within earshot of unfamiliar people.
2. Close and lock your hotel room door securely whenever you are in your room.
3. Always use the peephole on your hotel room door to see whom it is when someone is knocking.
4. Utilize the hotel safe deposit box or in-room safe (when applicable) for valuables. One of the safest places to carry valuables is in a pouch or money belt worn under your clothing.
5. Keep your personal documents (such as passports) and credit cards separate from currency.
6. Do not leave purses, briefcases, laptop bags, or other personal property unattended in public places.
7. Don't draw attention to yourself by displaying large amounts of cash or expensive jewelry.
8. When walking at night, stay in well-lit areas, don't walk alone, be constantly alert, and use the hotel's main entrance when coming and going.
9. Remove your conference name badge when not in the conference hotel.
10. When using public transportation, be observant of the crowd and keep an eye on your belongings.
11. Tuck purses under your arm rather than wearing them slung over your shoulder.