

# DAVENPORT HOTELS

DAVENPORT HOTEL • THE LOUIE • TOWER • GRAND • THE CENTENNIAL

Prodigy Arrow is Davenport Hotels audio visual partner. Please complete this form to order AV for your exhibitor booth. Additional questions about audio visual needs are to be sent to Jordan Piscopo. [piscopo@prodigyarrow.com](mailto:piscopo@prodigyarrow.com)

NAME / COMPANY NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_

CONFERENCE NAME: \_\_\_\_\_

START DATE / TIME OF AV ORDER: \_\_\_\_\_

TABLE / BOOTH NUMBER (if assigned): \_\_\_\_\_

ON-SITE CONTACT AND PHONE NUMBER: \_\_\_\_\_

## **AUDIO VISUAL PRICING**

50" LCD TV \$150 per day x \_\_\_\_\_ days

80" LCD TV \$250 per day x \_\_\_\_\_ days

Wired Internet Line \$100 per day x \_\_\_\_\_ days

Electric power (extension cord & power strip) \$10 per day x \_\_\_\_\_ days.

*\*\*All pricing is subject to 24% taxable service charge and 9% sales tax.*

## **PAYMENT:**

Audio Visual charges are to be charged as follows:

- Guest Room
  - Name of Guest / Confirmation number required \_\_\_\_\_
- Credit Card (electronic authorization and payment will be sent electronically to the email listed above)
- Group Master Account (approval needed from group contact)

GUEST SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Please return this form to Prodigy Arrow and the Event Planning Manager.

[piscopo@prodigyarrow.com](mailto:piscopo@prodigyarrow.com)

[ehunt@thedavenport.com](mailto:ehunt@thedavenport.com)

This completed form and payment is required prior to receiving audio visual equipment. Thank you.